



Academic Council Quality Enhancement Committee (ACQEC)

Informal Summary Note of ACQEC Ordinary Meeting of 29 April 2021

1. ACQEC approved the minutes of the Ordinary Meeting held on 28 January 2021.
2. ACQEC noted the provisions of the *Conflict of Interest Policy* (https://sisweb.ucd.ie/usis!/W_HU_MENU.P_PUBLISH?p_tag=GD-DOCLAND&ID=85).
3. ACQEC noted the ongoing engagement by the UCD Director of Quality and UCD EDI on further incorporating EDI principles in the Guidelines for Internal Periodic Review for academic units and professional support units, and developing a corresponding EDI briefing for Schools/Units.
4. ACQEC noted that the quality review site visits for the UCD Schools of Public Health, Physiotherapy and Sports Science; Agriculture and Food Science; and Electrical and Electronic Engineering were conducted remotely in March and April 2021.
5. ACQEC noted the following periodic quality review activity since its last meeting in January 2021:
 - a. Completed review group reports for UCD School of Sociology, UCD Teaching and Learning, and UCD School of Music
 - b. Completed quality improvement plan progress review meeting for the College of Business
 - c. Revised quality review schedule.
6. ACQEC noted that the 2021 Annual Institutional Quality Report (AQR), incorporating ACQEC feedback, was submitted to QQI in March. ACQEC noted the comprehensive overview of UCD provided in the AQR and its value for wider circulation within UCD.
7. ACQEC agreed the revisions made to the Guidelines for Internal Periodic Review for academic units. Revisions included incorporating feedback on widening participation, EDI and SDGs.
8. ACQEC noted the following aspects relating to the University's Linked Providers: UCD Director of Quality is meeting with IOB to discuss their progress report and QA Handbook; NCAD site visit has been rescheduled to trimester 1, 2021/22 to facilitate a face-to-face review.
9. ACQEC approved a request to reschedule a periodic quality review from 2022/23 to 2021/22.
10. ACQEC noted that the University's Institutional Quality Improvement Plan Progress Report is currently being prepared.
11. ACQEC welcomed the recommendations of its sub-committee on Review Group Reports and recognised the value of this work for the University, agreeing that greater context for recommendations and commendations should be included in review group reports.

12. ACQEC discussed the revised QQI document *Towards Principles for Accreditation and other Professional Engagements* and recommended that the next step is for UPB discussion.
13. ACQEC noted the report on its work plan for 2020/21.

NOTE: This is an informal summary of an ACQEC meeting. It does not in any way prejudice the official minutes of the meeting, which will be presented to the next ordinary meeting of the ACQEC and which are the sole authoritative record of ACQEC business.